

Requirements for Application

●Course Name/Application Period/Admission Period/Admission Capacity

Course Name	Application Period	Admission Period	Admission capacity
2 years course	1 st September to 30 th October	April	40 students
1year 6 months course	1 st March to 30 th April	October	30 students

●Eligibility for application

Students who meet the following criteria are eligible to apply.

- (1) Those who have completed 12 years or more of school education or equivalent courses.
- (2) Applicants must be at least 18 years old at the time of admission, and generally under 30 years old.
- (3) In the case of the 2-years course, Japanese Language Proficiency Test N5 or higher, Practical Japanese Test (J.TEST) Level F or higher, Japanese NAT- Must have passed TEST 5 or higher.

*Aim to pass the Japanese Language Proficiency Test N1.

- (4) For the 1 year and 6 months course, Japanese Language Proficiency Test N4 or higher, Practical Japanese Test (J.TEST) E grade or higher, Japanese Language NAT-TEST level 4 or higher must be acquired.

*Aim to pass the Japanese Language Proficiency Test N2.

- (5) Those who have been permitted or are expected to be permitted to enter Japan through legitimate procedures.
- (6) Must have a guarantor living in Japan (a guarantor for this school).

*If there is no applicable person in Japan, a person who pays for the expenses in the home country is also acceptable.

●Documents to be submitted by applicants

- Application for admission (form specified by the school/filled in by hand)
- Statement of purpose (form specified by the school/written in handwriting)
- Certificate of graduation from the last school attended (original) or diploma (original)

*If you are from China or Vietnam, please submit a certificate of educational background issued by the educational authorities as much as possible.

- Transcript of last school attended (original).
- Documents certifying Japanese language proficiency equivalent to N5 of the Japanese Language Proficiency Test.
- Family registration or certificate (For Chinese, a copy of the family register of all family members)
- 4 photos (4cm x 3cm) taken within the last 3 months with no background and upper body
- a copy of passport

● Documents to be submitted by the financial supporter

- Expense payment statement (written by hand)
- Certificate of employment *If you are a sole proprietor, a certified copy of the corporate register, a copy of the business license, etc.

*Vietnamese companies and self-employed persons are required to provide their business registration number or tax code.

- Certificate of tax payment or income certificate *The most recent one with the amount of income listed
- Deposit balance certificate (issued within 3 months)

*For Chinese applicants, the original of the certificate of incorporation and a copy of the certificate of incorporation

- Documents certifying the relationship between the financial sponsor and the applicant (notarization, family relationship certificate, etc.)
- Certificate of residence (only if the financial supporter lives in Japan)

<Notes>

- Please submit all original documents. Please notify us of any documents that need to be returned at the time of application.
- For documents written in languages other than Japanese, please attach a Japanese translation on a separate sheet.

• The above documents are the minimum required.

● Selection method

• Document review

• Interview with applicant and financial sponsor After the screening, successful applicants will be promptly determined and certificates will be issued.

● Tuition fee

[Two-years course] Total 1,240,000 yen

Total amount of first year	
Entrance examination fee	20,000 yen
Enrollment fee	60,000 yen
Tuition fee	480,000 yen
Facility fee	30,000 yen
Material fee	50,000 yen
Extracurricular activity fee	10,000 yen
Miscellaneous fee	10,000 yen
Total	660,000 yen

Total amount of second year	
Tuition fee	480,000 yen
Facility fee	30,000 yen
Material fee	50,000 yen
Extracurricular activity fee	10,000 yen
Miscellaneous fee	10,000 yen
Total	580,000 yen

[1year 6months course] Total 950,000 yen

Total amount of first year	
Entrance examination fee	20,000 yen
Enrollment fee	60,000 yen
Tuition fee	480,000 yen
Facility fee	30,000 yen
Material fee	50,000 yen
Extracurricular activity fee	10,000 yen
Miscellaneous fee	10,000 yen
Total	660,000 yen

Total amount of second year	
Tuition fee	240,000 yen
Facility fee	15,000 yen
Material fee	25,000 yen
Extracurricular activity fee	5,000 yen
Miscellaneous fee	5,000 yen
Total	290,000 yen

● Payment method

Tuition fees will be deposit/transfer to the bank account designated by the school.

●Payment date fee

- Please pay when you submit your application for admission to our school.

Admission fee, first year tuition fee, other payments

(1) Please make the payment on the date specified by the school (within approximately two weeks after issuing the Certificate of Eligibility).

(2) As soon as we confirm the payment, we will send you the “admission permit” and “certificate of eligibility”.

Submit the "Enrollment Permit", "Certificate of Eligibility", "Passport" and other required documents to the Japanese embassy (consulate) abroad,
Please apply for issuance of a “Student Visa”.

<Notes>

(1) As a general rule, please pay for one year at a time.

(2) Admission may be canceled if payment is not made by the specified date.

About refund

Refunds of admission fees, tuition fees, materials fees, etc. when students decline admission or withdraw from school are as stipulated in the following items.

(1) If the Certificate of Eligibility is not issued: All fees paid, excluding Entrance Examination Fees and bank fees, will be refunded.

(2) If a Certificate of Eligibility for Resident Status has been issued, but the applicant does not come to Japan without applying for a visa or if the application for issuance of the visa at the diplomatic mission abroad was not approved and the applicant is unable to come to Japan due to failure, all fees paid will be refunded except for the entrance examination fee, admission fee, and refund bank charges. However, the admission permit and the certificate of eligibility will be returned.

(3) If the student has obtained a visa but withdraws from admission before coming to Japan, all payments except Application Fee and Enrollment Fee and refund bank charges will be refunded if the visa has not been and has been verified as expired. However, this is limited to those who have returned their admission permit and submitted a copy of all pages of their passport.

(4) If the student withdraws after enrollment, the entrance examination fee and admission fee will not be refunded. Regarding tuition fees, teaching materials fees, and facility fees, one year will be divided into two semesters, and the amount already paid for the next semester will be refunded.

That's all, thank you